

MINUTES OF THE SPECIAL MEETING
OF THE
CAREERSOURCE FLAGLER VOLUSIA
EXECUTIVE COMMITTEE

MAY 13, 2024

The Special Virtual Meeting of the CareerSource Flagler Volusia Executive Committee was called to order at 4:00 p.m., on the 13th day of May 2024 at the Administrative office of the organization, located at 329 Bill France Blvd., City of Daytona Beach, in the State of Florida, pursuant to written notice fixing said time and place; the same being filed and attached to these minutes.

Ms. MaryJo Allen Chaired the meeting and Ms. Ann Lesizza served as Recording Secretary. At the Chair's request, the Recording Secretary called the roll and noted each person present.

The following Committee members were present:

Ms. Mary Jo Allen, Vice President & Chief of Nursing Operations – Health First
Ms. Nancy Bradley, Administrator – Daytona College. LLC
Mr. Matthew Nelson, Business Manager – IBEW 756
Mr. Bret Schmitz, VP of Manufacturing and Supply Chain – Peerbridge Health
Mr. Derek T. Triplett – 3D Trip Enterprises, Inc.
Mr. John Wanamaker, CCIM – Coldwell Banker Commercial AI Group

The following guests were present:

Ms. Robin King, President & CEO – CareerSource Flagler Volusia
Ms. Ann Lesizza, Chief Administrative Officer – CareerSource Flagler Volusia
Ms. Velma Lowe, Managing Director of Operations – Career Steps, Inc.
Ms. Trish McGetrick, Outreach & Special Projects Director - CareerSource Flagler Volusia
Ms. Kathy Spencer, Director of Business and Career Services – Case Management, Inc.
Ms. Marci Murphy – President & CEO – CareerSource Brevard
Mr. James Watson – Vice President – CareerSource Brevard
Mr. James Halleran, CPA & Partner - James Moore & Company
Ms. Mandi Howell, IT Technician – CareerSource Flagler Volusia
Ms. Janice Beahn, CPA – CFO CareerSource Flagler Volusia
Mr. Howard Johnson, Data Manager – Eckerd Connects
Mr. Jeff Witt, Information Technology Director – CareerSource Brevard

Item and Discussion	Vote	Abstain
<p><u>Welcome and Introductions</u></p> <p>Ms. Allen welcomed everyone and briefly discussed that following the June 30, 2024 dissolution there will be a need for volunteers from the Board of Directors to serve on the windup committee. Ms. Allen reported that members of the new Board of Directors will not be able to serve on the windup committee. She asked that the members consider volunteering for a time that could be up to one year. Ms. Nancy Bradley volunteered.</p>		
<p><u>990 Tax Return Report</u></p> <p>Ms. Allen next called on Mr. James Halleran, with James Moore & Company, to present the 990 Tax Return. Mr. Halleran addressed the Committee members and reviewed the Annual Return.</p> <p>Ms. Robin King noted one correction regarding the recipients of funds. The correction was noted.</p> <p>Following Mr. Halleran’s presentation, Ms. Allen asked if there were any questions from the Committee regarding the tax return, no questions raised, she requested a motion to approve the return.</p> <p>Upon motion duly made, seconded, and unanimously carried, the 2023 990 Annual Tax Return was approved.</p>	<p>APPROVED</p>	
<p>No further business coming before the meeting, it was adjourned.</p>		